

Computers and IT needs

At all time, should you require help or information for your computer access needs, please contact our IT department by MIO, email or directly at their office:

Mathieu Côté: mcote@slc.qc.ca office 237

Richard Garneau: rgarneau@slc.qc.ca office 236

Office hours are from 7:00 a.m. until 4:00 p.m., Monday to Friday.

Using your computer:

Computer access codes: You must use your SLC Portal username and password. With your personalized user name and password, you can log in to the Champlain – St. Lawrence network to create, access and store documents. At registration, each student is provided with a computer access code that is valid for the duration of the academic year. With a personalized user name and password, the student can logon to the Champlain - St. Lawrence network to create, access and store documents.

How to access the computers and the WIFI at SLC:

The information may also be found on the SLC webpage under Student Services/Various info for students

Please follow this link for the instructions:

http://www.slc.qc.ca/sites/slc/files/documents/how_to_access_the_computers_and_wifi_at_slc.pdf

Only Internet access is available through this wireless network, which means you will not be able to access your Documents folder hosted on the school servers.

Microsoft Office available to all SLC students for free!

Did you know that as long as you are a student at SLC, you can install Microsoft Office on your personal pc or tablet for free!

1) Using a browser, go to <https://login.microsoftonline.com/login>

2) Sign in with your school account: STUDENTID@slcqc.onmicrosoft.com and then your password. (ex: 1438458@slcqc.onmicrosoft.com)

3) Once connected click on install now.

Note: to finalize your installation, always login with your school account.

To print documents from your personal laptop, wirelessly: click on the PaperCut Web Print button located at the Don Petzel Library web page :

<http://www.slc.qc.ca/don-petzel-library>

Note that school computers and wireless network are provided for educational uses only and may be monitored.

Computer printers / photocopiers: To add more money to your printing/photocopying account, go to the reception desk. All new students are provided with a \$5.00 allowance. Cost is 0.07\$ per page and 0.10\$ in duplex mode. A photocopier is available to all students in the library.

Computer Rooms:

St. Lawrence has many fully equipped computer rooms: 328, 329, 331, 332 (Language Lab), 337, 363 (Physics Lab) and room 241. Students wishing to work on a computer are invited to do so when computer rooms are free.